

### Competency Assessment for Technical Supervisors

Employee: \_\_\_\_\_ Unit: \_\_\_\_\_

Responsibility	Satisfactory? Yes/No	Comments
Is the TS available to staff to provide consultation and technical oversight of laboratory personnel and testing?		
Does the TS play an active role in the selection of appropriate test methodology?		
Does the TS ensure performance verification studies, including precision and accuracy, are performed and documented for each test/test system?		
Does the TS ensure that the laboratory unit is enrolled and participates in proficiency testing (PT) for each test requiring PT?		
Does the TS ensure that a quality control (QC) program is in effect and adequate for the laboratory unit's testing performance?		
Does the TS resolve technical problems and ensure remedial actions are taken whenever there is a test system failure?		
Does the TS ensure that patient test results are not reported until all corrective actions have been taken and the test system is functioning properly?		
Does the TS identify training needs and assure that each individual performing tests receives regular in-service training and education appropriate for the tests they are performing?		

Appendix D

Responsibility	Satisfactory? Yes/No	Comments
Does the TS use the 5 competency techniques for performing competency assessment of laboratory technical personnel?		
Does the TS ensure testing personnel performance is evaluated and documented at least semiannually for the first year and annual thereafter?		
Does the TS ensure that policy and procedure manual are approved, current, complete, and available to laboratory staff for testing?		
Does the TS ensure that the laboratory unit performs and documents quality assessment activities and quality indicators for continuous improvement?		

Competency assessed by: \_\_\_\_\_

Date: \_\_\_\_\_

*Reference: 42 CFR 493.1451*